

ADAMS COUNTY BOARD OF SUPERVISORS MONTHLY MEETING MINUTES  
ADAMS COUNTY BOARD ROOM  
April 11, 2008  
1:00 p.m.

The Adams County Board of Supervisors meeting was called to order by Chairperson Loken at 1:08 p.m.

**Roll Call of Supervisors:** Dist. #01-Glenn Licitar; Dist. #02-Bob Dixon; #03-Larry Babcock; #04-Al Sebastiani; Dist. #06-Dean Morgan; Dist. #07-Dave Grabarski; Dist. #08-Frances Dehmlow; Dist. #09-Pat Townsend; Dist. #10 Joanne Sumpter; Dist. #11-Jack Allen; Dist. #12-Florence Johnson; Dist. #13-Michael Keckeisen; Dist. #15-David Renner; Dist. #17-Joyce Kirsenlohr; Dist. #18-Bob Neuenfeldt; Dist. #19-David Repinski; Dist. #20-Cynthia Loken. Excused Dist. #14-Harry Davis; Dist. #16-John West; Dist. #05-Jerry Kotlowski.

Motioned by Townsend/Licitar to approve the agenda. Motion carried by unanimous voice vote.  
Motioned by Dixon/Grabarski to approve the March 18, 2008, County Board Minutes. Motion carried by unanimous voice vote.

**Res. #19:** Motioned by Allen/Sumpter to adopt Res. #19 to approve a new three (3) year agreement from January 1, 2008 through December 31, 2010 with the Adams County Deputy Sheriff's Association, Local 355. Motion to adopt Res. #19 carried by roll call vote 17 yes, 3 excused. Excused Kotlowski, West, Davis.

**Res. #20:** Motioned by Townsend/Repinski to adopt Res. #20 to approve the advertising, solicitation of bids and sale of the former Highway and old Library buildings. Motion to adopt Res. #20 carried by roll call vote 17 yes, 3 excused. Excused Kotlowski, West, Davis.

**Res. #21:** Motioned by Keckeisen/Licitar to adopt Res. #21 to transfer funds from the general fund to cover budgets that were not adequate in 2007. Motioned by Sebastiani/Sumpter to amend Res. #21's fiscal note to read \$117,864.40 from the general fund. Motion to amend carried by roll call vote 17 yes, 3 excused. Excused Kotlowski, West, Davis.

Motioned by Sumpter/Keckeisen to call for the question. Motion carried by voice vote.  
Motion to adopt Res. #21 carried by roll call vote 17 yes, 3 excused. Excused Kotlowski, West, Davis.

**Res. #22:** Motioned by Licitar/Johnson to adopt Res. #22 the amended rules to govern the County Board consistent with the requirement of seating a new County Board.

Motioned by Sumpter/Sebastiani on page 6, lines 41-43 to strike, ~~If a Supervisor is excused from a Committee meeting, the County Board Chair or supervisor designated by the County Board Chair may act in place of the excused Supervisor for that meeting.~~ and insert in its place, **IF A SUPERVISOR IS EXCUSED FROM A COMMITTEE MEETING, AT THE DISCRETION OF THE COMMITTEE CHAIR, THEY MAY DESIGNATE ANOTHER SUPERVISOR TO REPLACE THE EXCUSED SUPERVISOR.** Motion carried by roll call vote 16 yes, 1 no, 3 excused. Voting no Loken. Excused Kotlowski, West, Davis.

Motioned by Sumpter/Johnson on page 5, line 14 to strike Rule ~~VII~~, and insert **X** in it's place. Motion carried by roll call vote 17 yes, 3 excused. Excused Kotlowski, West, Davis.

Motioned by Keckeisen/Sebastiani to insert on page 8, line 35 **COUNTY BOARD SUPERVISORS MAY PLACE ITEMS ON THE AGENDA (7) SEVEN DAYS PRIOR TO THE COUNTY BOARD MEETING BY CONTACTING THE COUNTY BOARD CHAIR AND/OR COUNTY CLERK.** Rule XXII to read:

**County Board Agenda.** All Resolutions and Ordinances shall be delivered to the County Clerk seven (7) days prior to the County Board meeting. The County Clerk shall, at least four (4) days before each meeting of the County Board, present to each Supervisor written minutes of the previous County Board meeting and an itemized agenda of the matters to be considered by the County Board. The Chair, in conjunction with the County Clerk, shall prepare the agenda. **COUNTY BOARD SUPERVISORS MAY PLACE ITEMS ON THE AGENDA (7) SEVEN DAYS PRIOR TO THE COUNTY BOARD MEETING BY CONTACTING THE COUNTY BOARD CHAIR AND/OR COUNTY CLERK.** Copies of all Resolutions and Ordinances shall be submitted to the Supervisors along with the agenda and written minutes of the previous meeting. At the beginning of the meeting, the County Board shall approve the minutes of the previous meeting. On the last day of the Session, the minutes for that day may be read by the County Clerk and, before the final adjournment, corrected by the County Board. Motion carried by roll call vote 14 yes, 3 no, 3 excused. Voting no Loken, Allen, Grabarski. Excused Kotlowski, West, Davis.

Motioned by Sumpter/Johnson to lay Res. #22 on the table and take Res. #23. Motion carried by roll call vote 17 yes, 3 excused. Excused Kotlowski, West, Davis.

**Res. #23:** Motioned by Repinski/Keckeisen to adopt Res. #23 a resolution to authorize the participation of Adams County for 2008 Community Development Block Grant (CDBG) Housing Rehabilitation Program. Motion to adopt Res. #23 carried by roll call vote 17 yes, 3 excused. Excused Kotlowski, West, Davis.

**Recess:** Motioned by Sebastiani/Johnson to recess at 2:50 p.m. Motion carried by unanimous voice vote.

**Reconvene:** Meeting reconvened at 3:10 p.m. with 17 present, 3 excused. Excused Kotlowski, West, Davis.

Motioned by Keckeisen/Licitar to set the April 15, 2008 meeting time for 1:00 p.m. Motion carried by voice vote 19 yes, 1 no. Voting no Grabarski.

Motioned by Sumpter/Allen to take Res. #22 off the table. Motion carried by roll call vote 17 yes, 3 excused. Excused Kotlowski, West, Davis.

Motioned by Dehmlow/Kirslenlohr on page 21, lines 5 – 12 to strike:

**2. ~~Humane Society.~~**

- a. ~~**Membership.** The County Board Chair shall appoint one (1) County Board Supervisor that shall be a member from the Public Safety and Judiciary Committee to the Humane Society as a liaison member.~~
- b. ~~**Duties and Responsibilities.** Attend Humane Society meetings as a nonvoting member to assist and ensure communication between the entities.~~
  - ~~(1) The Humane Society shall provide a report to the Public Safety and Judiciary Committee quarterly.~~

Motion carried by roll call vote 17 yes, 3 excused. Excused Kotlowski, West, Davis.

Motioned by Johnson/Sumpter on page 21, under Public Works and Property Committee to strike:

**PUBLIC WORKS COMMITTEE**

- A. **Membership.** The Public Works Committee shall be comprised of five (5) County Board Supervisors.
- B. **Oversight.** The Public Works Committee shall confer and have policy making responsibilities for the following: ~~Airport~~, Highway, Solid Waste, and ~~Fairgrounds~~.
- C. **Duties and Responsibilities.** Duties and responsibilities include, but are not limited to the following:
  - 1. Act as the Highway Commission pursuant to §83.015, Wisconsin Statutes.
  - 2. General policy making responsibility for the operations of the Solid Waste Department.
  - 3. Remain updated of changing legislation regarding waste disposal and recycling, and ensure County compliance.
  - 4. ~~Propose and approve contracts, leases, fees, expenditures or other agreements as necessary for the construction, improvement, equipment, maintenance, and operation of the Airport.~~
  - 5. ~~Review reports presented by the Airport Manager.~~
  - 6. ~~Together with the Highway Commissioner, oversee County Fairground buildings and grounds.~~
- D. ~~**Sub Committees, Boards, and Commissions.** The Public Works Committee shall be responsible for interaction, communication and recommendations to the County Board with respect to the Airport Commission and the Traffic Safety Commission.~~

~~1. **Airport Commission.**~~

- ~~a. **Membership.** The Airport Commission shall be comprised of two (2) County Board members from the Public Works Committee and three (3) members especially interested in aeronautics appointed by the County Board Chair.~~
- ~~b. **Duties and Responsibilities.** Pursuant to §114.14, Wisconsin Statutes, duties and responsibilities shall be as follows:
  - (1) ~~The Airport Commission shall have complete and exclusive control and management over the airport as vested by the County.~~
  - (2) ~~The commission shall provide a report to the Public Works Committee quarterly.~~~~

~~2. **Fairboard.**~~

- ~~a. **Membership.** The County Board Chair shall appoint one (1) County Board Supervisor that shall be a member from the Public Works Committee to the Fairboard as a liaison member.~~
- ~~b. **Duties and Responsibilities.** Attend Fairboard meetings as a nonvoting member to assist and ensure communication between the entities.
  - (1) ~~The Fairboard shall provide a report to the Public Works Committee quarterly.~~~~

And insert under:

**PROPERTY COMMITTEE**

- A. **Membership.** The Property Committee shall be comprised of five (5) members of the County Board for oversight of County owned property.
- B. **Oversight.** The Property Committee shall confer and have policy making responsibilities as described below:

C. **Duties and Responsibilities.** Duties and responsibilities include but are not limited to the following:

1. To maintain and keep in repair all public buildings and personal property owned and operated by Adams County, to allocate departmental space in all county buildings among all departments, excluding buildings operated by the Solid Waste Department, the Highway Department, ~~the Airport, the Fairgrounds,~~ the Parks, and the Dams to ensure and monitor the proper operation and management of all county owned property, both real and personal.
2. To cause to be prepared by all department heads full and accurate inventories of all personal property owned by Adams County in each department no later than the 20<sup>th</sup> of January of each year and to cause the same to be filed in the office of the Administrative Coordinator. This committee shall see that such departments keep a perpetual inventory of the county-owned property, and the committee shall make at least annual inspections of such property, including the county jail. All county surplus property shall be listed with the Property Committee. County surplus materials will be sold at Practical Cents with 20% of sale to be retained by Practical Cents, 80% of all computer related sales to be returned to MIS department budget as revenue, 80% of all other property to be returned to the furniture carryover account. (per resolution #48-2006) The committee shall consider, review and recommend the acquisition, lease, rent or sale of any real or personal county property for public uses or purposes, as required by law, to the County Board for approval pursuant to §59.52(6) of the Wis Stats.
3. **PROPOSE AND APPROVE CONTRACTS, LEASES, FEES, EXPENDITURES OR OTHER AGREEMENTS AS NECESSARY FOR THE CONSTRUCTION, IMPROVEMENT, EQUIPMENT, MAINTENANCE, AND OPERATION OF THE AIRPORT.**
4. **REVIEW REPORTS PRESENTED BY THE AIRPORT MANAGER.**

**SUB COMMITTEES, BOARDS, AND COMMISSIONS.** THE PUBLIC WORKS COMMITTEE SHALL BE RESPONSIBLE FOR INTERACTION, COMMUNICATION AND RECOMMENDATIONS TO THE COUNTY BOARD WITH RESPECT TO THE AIRPORT COMMISSION AND THE TRAFFIC SAFETY COMMISSION.

**2. AIRPORT COMMISSION.**

- a. **MEMBERSHIP.** THE AIRPORT COMMISSION SHALL BE COMPRISED OF TWO (2) COUNTY BOARD MEMBERS FROM THE PUBLIC WORKS COMMITTEE AND THREE (3) MEMBERS ESPECIALLY INTERESTED IN AERONAUTICS APPOINTED BY THE COUNTY BOARD CHAIR.
- b. **DUTIES AND RESPONSIBILITIES.** PURSUANT TO §114.14, WISCONSIN STATUTES, DUTIES AND RESPONSIBILITIES SHALL BE AS FOLLOWS:
  - (3) THE AIRPORT COMMISSION SHALL HAVE COMPLETE AND EXCLUSIVE CONTROL AND MANAGEMENT OVER THE AIRPORT AS VESTED BY THE COUNTY.
  - (4) THE COMMISSION SHALL PROVIDE A REPORT TO THE PUBLIC WORKS COMMITTEE QUARTERLY.

**3. FAIRBOARD.**

- A. **MEMBERSHIP.** THE COUNTY BOARD CHAIR SHALL APPOINT ONE (1) COUNTY BOARD SUPERVISOR THAT SHALL BE A MEMBER FROM THE PUBLIC WORKS COMMITTEE TO THE FAIRBOARD AS A LIAISON MEMBER.
- B. **DUTIES AND RESPONSIBILITIES.** ATTEND FAIRBOARD MEETINGS AS A NONVOTING MEMBER TO ASSIST AND ENSURE COMMUNICATION BETWEEN THE ENTITIES.  
(1) THE FAIRBOARD SHALL PROVIDE A REPORT TO THE PUBLIC WORKS COMMITTEE QUARTERLY.

Motion failed by roll call vote 11 yes, 6 no, 3 excused. Voting no Babcock, Loken, Neuenfeldt, Renner, Repinski, Townsend. Excused Kotlowski, West, Davis.

Motioned by Sumpter/Keckeisen to amend Rule IX Rule Change to read as follows:

A. The Rules may be suspended by a ~~two-thirds ( $\frac{2}{3}$ )~~ **SIMPLE MAJORITY** vote of the ~~Supervisors present~~ **COUNTY BOARD MEMBERSHIP**.

B. These Rules may be amended by Resolution at any Regular Session of the Board by a ~~two-thirds ( $\frac{2}{3}$ )~~ **SIMPLE MAJORITY** vote of ~~Supervisors present~~ **COUNTY BOARD MEMBERSHIP**.

Motion failed by roll call vote 11 yes, 6 no, 3 excused. Voting no, Babcock, Dixon, Grabarski, Loken, Renner, Townsend. Excused Kotlowski, West, Davis.

Motion to adopt amended County Board Rules carried by roll call vote 16 yes, 1 no, 3 excused. Voting no, Dehmlow. Excused Kotlowski, West, Davis.

Motioned by Johnson/Allen to have the Clerk correct any and all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote.

Motioned by Allen/Grabarski to adjourn at 4:35 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,

Cindy Phillippi, Adams County Clerk